

Recruitment Notice

04.07.2023

Centre for Entrepreneurship (CED), Anna University has been working towards creating a robust Innovation & Entrepreneurship Ecosystem at Anna University. CED has been supporting students of all affiliating colleges in TN State in various aspects of forming Startups. With the Institutionalization of the Makers Lab, students are benefitting from the resources of the Lab and developing prototypes to validate their ideas. The Makers Lab facility is playing role in strengthening the foundations of our entrepreneurship ecosystem. **All the positions are upto 1 year (with periodic break every 6 months) and extendable based on performance (as per Anna University norms).**

1. Position: Senior Engineer – MAKERS LAB

CED is looking for post-graduates with experience of Lab management including basic equipment-setups, maintenance, upgrades, related to prototyping. Candidates with experience of technical support in digital fabrication, IoT, PCB design projects, 3D Printing and EV will be preferred. The role also involves participation in programs and projects-technical training, development of applied research, industrial applications, product design and knowledge transfer. The candidate is also expected to mentor Student startups and assist them with necessary Tech Support. The candidate should also be aware of using latest tech tools related to banner design & website maintenance.

Educational Qualifications: M.E / M.Tech. in Mechanical / Manufacturing / Printing / Production /ECE/EEE/ E & I/ CSE / IT/ Industrial branch - 1-2 years of experience in Prototype development and knowledge of basic lab tools desirable

2. Position: Engineer – MAKERS LAB

CED is looking for Technical graduates and post-graduates with experience of Lab management including basic equipment-setups, maintenance, upgrades, logs and student supports for prototyping. Candidates with exposure to digital fabrication, IoT and PCB projects, 3D Printing will be preferred.

Educational Qualifications: B.E / B.Tech. in Mechanical/Manufacturing /Printing/Production/ECE/EEE/E&I/Industrial branch with 1-2 years of experience in Prototype development and knowledge of basic lab tools is mandatory.

Required Skills for position 1 & 2:

- Expertise in Parametric Design and Digital Fabrication Tools
- Experience in IoT/PCB based projects/3d Printing
- Experience in EV project design
- Experience in maintenance & upgrade of the Market Lab equipment
- Previous experience of managing students & interacting with a team
- Independent and able to take on responsibilities and coordinate with the team efficiently.

3. Position: Engineer – STARTUP ANALYST / MANAGER

Requirements: CED is looking for Technical graduates and post-graduates with rich industry and startup management / incubation management & field coordination experience
Responsibilities include, not limited to,


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Director
Centre for Entrepreneurship Development
Anna University, Chennai-600 025.

- Support to student startups ranging from awareness to prototyping to pitching
- Mentor Student startups and assist them with necessary Tech & Business Support
- Capability to collaborate with industries / industry associations / alumni entrepreneurs
- Be able to create, conceive, write and apply new project proposals to various funding agencies on periodic basis
- Manage the startup ecosystem including entrepreneur network communities & investor communities
- Support including IPR, StartUp India Registration, and campus company formation for student startups

Educational Qualifications: M.E / M.Tech. in Mechanical / Manufacturing / Printing / CSE / IT/Production ECE/EEE/ E & I/ Industrial branch - 5 years of Industry experience & 2 years of StartUp / Incubation Field work experience Mandatory.

4. Position: Programme Coordinator

CED is looking for post-graduates with experience in conceiving and coordinating startup related workshops, events, demo-day, pitching hackathons etc. The role also involves participation in programs and projects-technical training, development of applied research, industrial applications, product design and knowledge transfer. The candidate is expected to handle outreach activities, social media promotions and branding.

Educational Qualifications: M.E./ M.Tech. in Mechanical / Manufacturing / Printing / Production /ECE/EEE/ E & I/ CSE/ IT /Industrial branch - 1-2 years of experience in Prototype development and knowledge of basic lab tools desirable

Positions 1, 3 & 4	Rs.25,000/- to Rs. 60,000/- (consolidated)
Position 2	Rs.20,000/- to Rs. 35,000/- (consolidated)

How to Apply:

Interested candidates are requested to apply through online (www.auced.com/recruitment) and send the **hardcopy of the application** along with a detailed resume, with photocopies of all necessary documents addressed to **Director, Centre for Entrepreneurship Development, #302, Platinum Jubilee Building, 2nd Floor, AC Tech campus, Anna University, Chennai-600025** in a sealed cover superscribed as **“Application for the temporary post of _____”** on or before **17.07.2023**

General Instructions:

1. Only shortlisted candidates will be called for the interview
2. The actual date and time of interview will be intimated by e-mail to the shortlisted candidates.
3. Candidates should appear for the interview with their original certificates at their own expense.
4. The appointment is purely temporary and the duration is for 6 months which may be extended depending on the performance and on requirement basis with periodical breaks.
5. Selected candidates shall report for duty immediately.
6. The selection criteria would be as per the guidelines of Anna University.
7. The applicant will be responsible for the authenticity of information and other documents submitted.
8. The selection committee decision will be final.



Director

Centre for Entrepreneurship Development
Anna University, Chennai-600 025.